Livingston County Library Board of Trustees
Minutes of September 24, 2026
Regular Session Meeting

Call to Order

Mary Quinn, President, called the Livingston County Library Board of Trustees to order at 4:28 p.m. on Thursday, September 24, 2026, in the Court Room of the Livingston County Library Main Branch. Those in attendance were Mary Quinn, Jeff Keck, Janet Zion, and Marietta Rives were present. Jill Watkins was excused absent. A quorum was met. Library Director Sue Lightfoot, Kirsten Mouton, Adult Services Coordinator, Jodi Moore, Youth Services Coordinator, and Morgan Hurst, Main Library Custodian, were also in attendance.

Guest comments & correspondence

There were no guests present at the meeting, and no items of correspondence were read.

Approval of Previous Minutes

A motion was made and seconded to accept August 20, 2026, regular session meeting minutes (Rives/Keck). The motion was unanimously approved.

Bills and Financial Statements

August 2026 bills and financial statements were presented. A motion was made and seconded to approve bills and financial statements as submitted (Zion/Rives). The motion was unanimously approved.

Unfinished Business

Jodi Moore, Youth Services Coordinator, spoke about the Youth Library landscaping and the recent carpet cleaning.

Main Library's Custodian, Morgan Hurst, spoke about the issues with the snow guards' replacement on the roof and the health concerns of the pigeons roosted on the east side of the library's building. After reviewing the Library Board policies and purchase process, it was found that these projects to be in accordance with the Main Library's Strata Architecture and Preservation Historic Building Field Report and entailed health concerns for public safety and liability issues. A motion was made and seconded to approve the estimate #1943 of Peyton-Roberts Contracting to install Bird X stainless steel spikes, replace missing snow guards and secure existing snow guards with approved adhesive, and remove and dispose of debris (Keck/Zion). The motion was unanimously approved.

There were no policies to review at this meeting.

Hearing no other unfinished business came before the board, the President moved onto New Business.

New Business

Sue Lightfoot, Library Director, spoke about the first initial draft of the 2027 budget. She outlined new budget line items, explained decreases and/or increases in specific line items, and talked about the 2026 real estate and personal property taxes calculations.

Board Training

Sue Lightfoot prepared and discussed the 2026 Property Tax Explainer noting how tax assessments are based, how the Hancock Amendment and the Consumer Price Index affects taxing rates, and she explained the mil and debt service. She concluded with the Senior Tax Freeze and ongoing litigation in the Missouri Supreme Court regarding Senate Bill 3 awaiting a final decision.

Hearing no new business to come before the Board, the President moved to Administration reports.

Reports

The Library Director highlighted her report with the hiccups of the Missouri Evergreen staff account changes, awarded grant details, and the possible filing of the sales tax initiative for public libraries. Sue included the annual report of Missouri Evergreen, noting the consortium is 84 libraries strong.

Sue gave the floor to the Adult Services Coordinator, Kirsten Mouton for her highlight of programs and services. Kirsten talked about the Library of Things offerings, Maker Space/Memory Lab is now open, along with George Harter's custom-made shelf insert for the notebooks on Livingston County History that are available for patron use.

Jodi Moore, Youth Services Coordinator, highlighted the youth and teen services and programs for the Board. Many outreach programs reached the youth with booth at the Hornet Pride Night, school registrations and Meet the Teachers Day at the Elementary School and Bishop Hogan Parochial School. Candy Warren's Teen Services Report included helping teachers and students update their library accounts, pulling teen books for the schools' collections and teachers' totes.

Adjournment

A motion was made to adjourn at 6:03 pm (Keck/ Zion). The motion was unanimously approved. The next meeting is scheduled for Thursday, October 15, 2026, at 4:30 pm. The meeting will be held in the Court Room, 2nd Floor, at the Main Library and via the recurring meeting Zoom link. Immediately following will be the Livingston County Library Charitable Trust Board meeting.

Respectfully submitted,

Sue Lightfoot, Library Director & Acting Secretary