

Livingston County Library Board of Trustees
Minutes of July 16, 2026
Regular Session Meeting

Call to Order

Mary Quinn, President, called the Livingston County Library Board of Trustees to order at 4:30 p.m. on Thursday, July 16, 2026, in the Court Room of the Livingston County Library Main Branch. Those in attendance were Mary Quinn, Janet Zion, and Marietta Rives. Jill Watkins attended via Zoom. Jeff Keck was excused absent. A quorum was met. Library Director Sue Lightfoot and Kirsten Mouton, Adult Services Coordinator, were also in attendance. Jodi Moore, Youth Services Coordinator, was excused absent.

Guest comments & correspondence

There were no guests present at the meeting, and one (1) item of correspondence was read by the Upward Bound students from NCMC, Trenton, who volunteered at the Main Library in early June.

Approval of Previous Minutes

A motion was made and seconded to accept June 18, 2026, regular session meeting minutes (Rives/Zion). The motion was unanimously approved.

Bills and Financial Statements

June 2026 bills and financial statements were presented. A motion was made and seconded to approve bills and financial statements as submitted (Zion/Rives). The motion was unanimously approved.

Unfinished Business

Main Library's Adult Services Coordinator, Kirsten Mouton, spoke about the outside grate repair, interior murals progress, inside steps repainted with tread control, lower-level bathroom remodel, and the sweeps for the outside doors that need replaced.

Library Director Sue Lightfoot spoke about the Lillian DesMarias Youth Library's READ Sign and the conversation she and Jodi Moore, Youth Service Coordinator, had with Austin Minnick about landscaping this area. The local Rotary Club's musical chimes were installed earlier this week on the west side of the Youth Library's building.

There were no policies to review at this meeting.

Hearing no other unfinished business came before the board, the President moved onto New Business.

New Business

The President called for the election of officers for the year beginning July 1, 2026 and ending June 30, 2027. After polling the current officers and their desire to retain their respective office, the President called for acclamation from the floor. A motion was made and seconded to retain this slate of officers (Rives/Zion):

President: Mary Quinn
Vice President: Marietta Rives
Secretary: Janet Zion
Treasurer: Jeff Keck

The motion was unanimously approved.

Hearing no new business to come before the Board, the President moved to Administration reports.

Reports

The Library Director highlighted her report with outcomes of the controversy between OCLC Cataloging licenses and Missouri Evergreen Consortium. MEC will enter into a one-year contract with OCLC while we look for other options for cataloging. She welcomed newly hired staff members at the Youth Library, Katie Gipe as Outreach Coordinator as we bid farewell to Sarah Hall in early August. She finished with the status of the grant awards, noting the confirmed schedule and presenters this fall for the NEA Big Read grant and pentatonic chimes installed by the Rotary Club with matching funds via District Grant award.

Sue gave the floor to the Adult Services Coordinator, Kirsten Mouton for her highlight of programs and services during the month of June. Kirsten talked about the genealogy room visits, Kara Austin collection, Jerry Litton interviews on the library's YouTube channel, and summer reading programs. The biggest highlight was the Google profile views in June totaling 684, a new record!

Sue Lightfoot, Library Director, highlighted the youth and teen services and programs for the Board. She stated 205 children are registered for Summer Reading and in the month of June they read 2,127 books! Programs included the SRP kickoff and Mr. Stinkyfeet who packed the house with outstanding numbers for his educational performances. Candy Warren, Teen Services Coordinator's report emphasized the 108 teens attending June's programs and/or took a take and make crafts. She reported that 47 teen circulations were counted with 20 active teen titles used during her programming

Board Training

This was tabled as the Livingston County Library Charitable Trust Board quarterly meeting was scheduled. Sue Lightfoot, Library Director, will forward information to the Library Board members about the State Aid process she completes every July.

Adjournment

A motion was made to adjourn at 5:26 pm (Zion/Rives). The motion was unanimously approved. The next meeting is scheduled for Thursday, August 20, 2026, at 4:30 p.m. in the Court Room, 2nd Floor, at the Main Library and via the recurring meeting Zoom link.

Respectfully submitted,

Sue Lightfoot, Library Director & Acting Secretary