

Livingston County Library Board of Trustees
Minutes of June 18, 2026
Regular Session Meeting

Call to Order

Mary Quinn, President, called the Livingston County Library Board of Trustees to order at 4:38 p.m. on Thursday, June 18, 2026, in the Court Room of the Livingston County Library Main Branch. Those in attendance were Mary Quinn, Jill Watkins, and Jeff Keck. Library Director Sue Lightfoot attended via Zoom. Janet Zion and Marietta Rives were excused absent. A quorum was met. Jodi Moore, Youth Services Coordinator, and Kirsten Mouton, Adult Services Coordinator, were also in attendance.

Guest comments & correspondence

There were no guests present at the meeting and no correspondence was read.

Approval of Previous Minutes

A motion was made and seconded to accept May 21, 2026, regular session meeting minutes as submitted in the Board packet (Keck/Watkins). The motion was unanimously approved.

Bills and Financial Statements

May 2026 bills and financial statements were presented. A motion was made and seconded to approve bills and financial statements as submitted (Watkins/Keck). The motion was unanimously approved.

Unfinished Business

Main Library's Adult Services Coordinator, Kirsten Mouton, spoke about the newly installed sink in the 1st floor staff room, ordered slat wall for the Library of Things and installation, and noted the north entrance basement steps are retaining water from the torrential rains of late.

Jodi Moore, Youth Services Coordinator, Lillian DesMarias Youth Library noted the recent installation of the staff room's HVAC earlier in the month.

Hearing no other unfinished business came before the board, the President moved onto New Business.

New Business

Sue Lightfoot, Library Director, announced the reappointment of Jill Watkins to the Library Board by the Livingston County Commission. She explained that Jill's original term was to fill the vacancy left by Rachel Hersherberger when her family relocated last fall. That seat's term expires on June 30th and the Commission reappointed Jill for a full term of four (4) years.

Hearing no new business to come before the Board, the President moved to Administration reports.

Reports

The Library Director highlighted her report with highlights with the controversy between OCLC Cataloging licenses and Missouri Evergreen Consortium. She welcomed newly hired staff members for the Main Library, Amanda White, Emily Gladbach and Dezeray Crawford as all are working evening and weekends as part time employees. Sue also recognized new staff at the Youth Library, Kylie Hough as weeknight and weekends, and Rick McCully for project work at both facilities. Morgan Newman has been hired as the Early Literacy Coordinator and will train with Brenda Kehr until her retirement at year's end. She gave the update on the Summer Reading Kickoff event with 500 patrons of all ages attending the Dino Encounters themed event. Sue thanked the volunteers for their help in assisting with the setup and cleanup. She finished with the status of the grant awards, noting the tentative schedule this fall for the NEA Big Read grant.

Sue gave the floor to the Adult Services Coordinator, Kirsten Mouton for her highlight of programs and services during the month of May. Kirsten talked about the summer reading displays created by staff members which included dinosaurs, soccer, and the 250th USA Celebrations. Big kudos to her for her social media posting during Preservation Month highlighting different buildings in the county each business day. This generated also of notice and added 117 followers during the month. Kirsten mentioned the alley work which continues and the plumbing project now complete.

Jodi Moore, Youth Services Coordinator, highlighted the youth and teen services and programs for the Board. She stated that they saw an increase in social media followers with additional 42 people. She talked about the summer reading program promotional visits to the schools by Mr. Stinkyfeet in May and the summer school session visits by staff member scheduled in June. She noted that Sarah Hall graduated from NCMC and the CMS Cares middle schoolers volunteered their assistance with summer reading program prep. Candy Warren, Teen Services Coordinator, emphasized her school year ending programs and is planning for the next school year. She ended the month with bang, according to her report, with an emergency gall bladder removal.

Board Training

This was tabled as the full board was not available for the scheduled tours of the Main Library. It will be rescheduled for August as the next meeting in July will be followed by the Livingston County Library Charitable Trust Board quarterly meeting.

Adjournment

A motion was made to adjourn at 5:17 pm (Watkins/Keck). The motion was unanimously approved. The next meeting is scheduled for Thursday, July 16, 2026, at 4:30 p.m. in the Court Room, 2nd Floor, at the Main Library and via the recurring meeting Zoom link. This meeting Jeff Keck will not be attending due to previous commitments.

Respectfully submitted,

Sue Lightfoot, Library Director & Acting Secretary