

Livingston County Library Board of Trustees
Minutes of the January 15, 2026
Regular Session Meeting

Call to Order

Mary Quinn, President, called the Livingston County Library Board of Trustees to order at 4:35 p.m. on Thursday, January 15, 2026 in the Court Room of the Livingston County Library Main Branch. Those in attendance were Mary Quinn, Janet Zion, Jeff Keck, Marietta Rives, and Jill Watkins in person. No one attended by Zoom. A quorum was met. Library Director Sue Lightfoot-Horine, Jodi Moore, Youth Services Coordinator, and Kirsten Mouton, Adult Services Coordinator were also in attendance.

Guest comments & correspondence

One item of correspondence was read by Kirsten Mouton, Adult Services Coordinator, from the Hoyt family regarding their genealogy.

Approval of Previous Minutes

A motion was made and seconded to accept the December 18, 2025 regular session meeting minutes after review (Keck/Zion). The motion was unanimously approved.

Bills and Financial Statements

The December 2025 bills and financial statements were presented. A motion was made and seconded to approve bills and financial statements as amended for accounting coding errors in the Building Supply Category (Zion/Watkins). The motion was unanimously approved.

Unfinished Business

Jodi Moore, Youth Services Coordinator, stated the landscaping projects at the Youth Library remains on the schedule for this year. She reported a small roof leak in the foyer area that was reported to Case Construction for a site visit. When the weather clears, the roofer will revisit the Youth Library to assess the situation. The smell from the women's restroom is strong and many tactics have been implemented to remove the stench. If continues, further action with a plumber will be necessary.

Kirsten Mouton, Adult Services Coordinator discussed the Main Library building projects as outlined for 2026 focusing on the downstairs bathroom remodel, the Library of Things, and the Memory Lab.

In other unfinished business, Sue Lightfoot-Horine presented the outline of the plan of the Chillicothe Rotary Club gift of Pentatonic Symphony Free Chimes to the Youth Library as current President, Ben Arthaud, District Grant award. Sue explained the overall project is to install a series of outdoor musical instruments/stations at several locations within the business districts in Chillicothe. These instruments would be available year-round for the children in the community, particularly during community and arts district events. The Rotary District grant would fund the installation of the first instrument: a wall mounted set of pentatonic chimes at the Lillian DesMarias Youth Library in Chillicothe. Sue further explained Chillicothe Rotarians will be paying for the initial costs of the equipment and costs of preparing the installation and

installation. Jodi Moore, Youth Services Coordinator, Library Director Sue Lightfoot-Horine, and Ben Arthaud, Rotary President, determined the best suited location at the Youth Library is on the west side facing Washington Street. This site is easily visible to highway traffic and could be installed easily. The Library Board responded with questions concerning the possibility of a sound barrier wall, mounting to match brick color, and estimates on costs and frequency of maintenance. The Library Board directed Sue to place this on the agenda while answers were researched and given. A motion was made and seconded to accept the gift from the Chillicothe Rotary Club with further updates to the Board concerning answers to their questions (Zion/ Rives). The motion was unanimously approved.

Continuing with other unfinished business, the Board asks about the outcome of the City of Chillicothe Chapter 100 Tax Abatement hearing. Sue Lightfoot Horine updated the Library Board with the outcome of the December 29th City Council meeting stating the measure passed 3 to 2 approving the same.

Hearing no other unfinished business came before the board, the President moved onto New Business.

New Business

The 2025 Year review from Candy Warren, Teen Services Coordinator, was highlighted as she provided programming and contact attendance, circulation and collections statistics. She talked about expansion of Teen Make and Takes, Stitch Squad, and Read and Feed Book Club discussions along with outreach components she performed.

Under other new business, Sue Lightfoot-Horine, asked about closing the library for a staff development and training day on April 3rd. The focus would be the Library of Things, Maker Space and Memory Lab at the Main Library and the new programs offered at the Youth Library for home school students. A motion was made and seconded to close the library locations on Friday, April 3rd for staff development and training (Rives/Watkins). The motion was unanimously approved.

Hearing no new business to come before the Board, the President moved to Administration reports.

Reports

The Library Director highlighted her report with new programming for 2026, updates on monthly staff meetings, Missouri State Library upcoming Legislative Day in February and how it coincides with Great Northwest Days at the Capital. She finished with grant updates for Technology Mini Grant, Summer Reading 2026, and the application of the NEA Big Read opportunity.

Sue gave the floor to the Adult Services Coordinator, Kirsten Mouton for her highlight of programs and services. Board members inquired about the book club kits and where to find them on the Missouri Evergreen online card catalog and app. Jessi Robinson, Main Library Staff member coordinated this service and outlined the details for the staff for easy access

and sharing information with patrons. At the Board's suggestion, the website will reflect a direct link of book club kits to the Missouri Evergreen card catalog.

Jodi Moore, Youth Services Coordinator, highlighted the youth and teen services and programs for last month, 12 Days of Christmas and outreach programs completed in December.

Adjournment

A motion was made to adjourn at 5:40 pm (Watkins/Keck). The motion was unanimously approved.

The next meeting is scheduled for Thursday, February 19, 2026 at 4:30 p.m. in the Court Room, 2nd Floor, at the Main Library and via the recurring meeting Zoom link.

Respectfully submitted,

Sue Lightfoot-Horine, Library Director & Acting Secretary